

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, APRIL 20, 2020, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on April 20, 2020, at 2:00 p.m. for their weekly Board meeting. Members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

**ABSENT:**

**OTHERS:** No official attendance was taken due to global pandemic

No minutes were presented.

**ANNOUNCEMENT**

Clerk Treasurer Adam Scharf read the following statement :

We begin this meeting during a declared public health emergency covering all of the State of Indiana. Board members Landis and Nichols are participating in this meeting by electronic communication pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, as well as guidance from Indiana Public Access Counsellor Luke Britt. Board member Mayor Jeremy Stutsman is physically present in City Council Chambers as we begin this meeting.

**REQUEST TO PROMOTE—DAVIS W. LECHLITNER GFD**

Assistant Fire Chief Mike Happer requested Board approval to promote Davis W. Lechlitner to the position of Private First Class. Chief Happer read the memo from the packet.

Board Member Landis moved to approve the request to promote Davis W. Lechlitner, retroactive to April 15<sup>th</sup>, 2020. Second by Board Member Nichols and motion passed unanimously.

**AGREEMENT AMENDMENT FOR CONSTRUCTION-RELATED SERVICES**  
**(PN:2019-0025)**

Director of Public Works Dustin Sailor requested Board approval for the agreement amendment with Donohue & Associates, Inc. to provide professional engineering and construction-related services (CRS) for the construction of the Wastewater Treatment Plant Improvements and Rock Run Sewer Interceptor Phase I Improvement Projects. Memo included in packet.

Board Member Landis asked why the amendment items were not included in original bid process and whether it is normal to have amendments with an increase in total cost before work begins. Mayor Stutsman stated that after a contractor is selected the negotiations for the actual project begin. Sailor stated that Legal Department and Wastewater Utility Engineer made the decision that this would be an amendment rather than a new agreement. Sailor said soliciting additional quotes was considered, but because of the level of detail and knowledge base required for this type of project this was the route decided. Landis asked about the percentage increase for the project as a whole. Sailor replied that it was a \$20M project overall, to which Landis noted this was under 10% of the project total.

Board Member Landis made a motion to approve the agreement amendment with Donohue & Associates, Inc. for the additional scope of services for an additional \$1,652,800.00 to increase the amended agreement amount from \$1,612,596.00 to \$3,265,396.00. Second by Board Member Nichols and motion passed unanimously.

**CONDITIONAL OFFER OF EMPLOYMENT**

City Attorney Bodie Stegelmann requested Board approval for the conditional offer of employment for Justin T. Rayl on the City of Goshen Police Department. Memo included in packet.

Board Member Landis made a motion to extend a conditional offer of employment to Justin T. Rayl as a probationary patrol officer and to approve and authorize the Mayor to execute the Conditional Offer of Employment Agreement with Justin T. Rayl. Second by Board Member Nichols and motion passed unanimously.

**RESOLUTION 2020-15: APPROVE GOSHEN POLICE DEPARTMENT POLICIES**

City Attorney Bodie Stegelmann requested Board approval for Resolution 2020-15: Approve Goshen Police Department Policies. Memo included in packet.

Stegelmann summarized the changes to the following policies:

Policy 06-2020: Investigation of an Incident of Deadly Force – Investigator from homicide group on scene is to collect the firearm involved instead of the officer in charge.

Policy 13-2020: Electronic Recording Device and Data – Requires officers to keep cameras clear of obstructions so that it can operate properly.

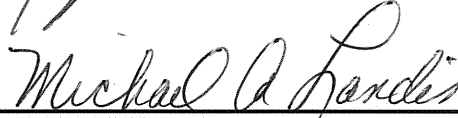
Policy 19-2020: Promotion – Officers may ask questions on the day of the test for the promotion, not at a later date.

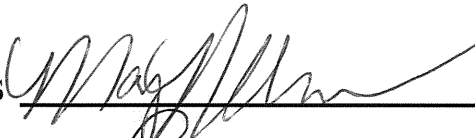
Board Member Landis made a motion to approve and adopt Resolution 2020-15: Approve Goshen Police Department Policies 06 (2020), 13 (2020) and 19 (2020). Second by Board Member Nichols and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

MAYOR JEREMY STUTSMAN 

BOARD MEMBER MICHAEL LANDIS 

BOARD MEMBER MARY NICHOLS 

ATTEST   
CLERK-TREASURER ADAM SCHARF