

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, APRIL 13, 2020, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on April 13, 2020, at 2:00 p.m. for their weekly Board meeting. Members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

OTHERS: No official attendance was taken due to global pandemic

No minutes were presented.

**ANNOUNCEMENT**

Clerk Treasurer Adam Scharf read the following statement as directed:

We begin this meeting during a declared public health emergency covering all of the State of Indiana. Board members Landis and Nichols are participating in this meeting by electronic communication pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, as well as guidance from Indiana Public Access Counsellor Luke Britt. Board member Mayor Jeremy Stutsman is physically present in City Council Chambers as we begin this meeting.

**REQUEST TO PROMOTE—WARREN C. O'NEAL III GPD**

Police Chief Jose Miller requested Board approval to promote Warren C. O'Neal III from the position of Probationary Patrol Officer to the rank of Patrol Officer. Chief Miller read the memo from the packet.

Board Member Landis moved to approve the request to promote Officer O'Neal, effective April 14<sup>th</sup>, 2020. Second by Board Member Nichols and motion passed unanimously.

**AWARD BIDS FOR WELL CLEANING AND MAINTENANCE (Q20-03-004)**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the contract to Peerless Midwest for the well cleaning and maintenance. All bids received are shown below:

COMPANY	TOTAL
Peerless Midwest	\$50,850.00
Napco	\$56,485.00
Lane Water Resources	\$56,897.00
Ortman Drilling Water Services	\$59,000.00

Board Member Landis made a motion to award the contract to Peerless Midwest, Inc. as the lowest responsible and responsive bidder and to enter into a contract with Peerless Midwest, Inc. to provide well cleaning and maintenance at a cost of \$50,850.00, with work to be completed within 60 calendar days from receipt of notice to proceed. Second by Board Member Nichols and motion passed unanimously.

**ACCESS AGREEMENT WITH PATRIOT ENGINEERING**

Director of Public Works Dustin Sailor requested Board approval to ratify the Access Agreement with Patriot Engineering and Environmental, Inc. Memo included in packet.

Board Member Landis made a motion to ratify the approval and execution of the Access Agreement with Patriot Engineering and Environmental, Inc. this goes until December 31, 2025. Second by Board Member Nichols and motion passed unanimously.

**AGREEMENT WITH BRAD DANIELS**

City Attorney Bodie Stegeleemann requested Board approval for the Agreement with Brad Daniels to purchase the property located at 909 Westwood Drive, and also to complete certain work on the property. Memo included in packet.

Board Member Landis made a motion to approve the agreement with Brad Daniels for the repair and purchase of the property at 909 Westwood Drive and to authorize the Mayor to execute this agreement for the amount of \$34,014.26. Second by Board Member Nichols and motion passed unanimously.

**DEDICATION OF PUBLIC RIGHT OF WAY**

City Attorney Bodie Stegelemann provided information regarding the Dedication of Public Right of Way from Richard B. Essig, Thomas J. Essig, and Larry R. Essig. The right-of-way is for the construction of a turn lane located at the northeast corner of State Road 119 and Greene Road. Information included in packet.

Board Member Landis made a motion to accept the dedication of public right of way and authorize the Mayor to execute the Acceptance page on the Deed of Dedication from Richard B. Essig, Thomas J. Essig, and Larry R. Essig to the City of Goshen, Indiana. Second by Board Member Nichols and motion passed unanimously.

**AGREEMENT FOR LABOR STANDARDS ADMINISTRATOR**

Director of Public Works Dustin Sailor requested Board approval to enter an agreement with Mendenhall & Associates to act as the Labor Standards Administrator for the Wastewater Treatment Plant Improvements and Rock Run Sewer Interceptor Phase I Improvement Projects JN: 2019-0025. Memo included in packet.

Board Member Landis made a motion to approve the agreement with Mendenhall & Associates, LLC to act as the Labor Standards Administrator on behalf of the City for the duration of the WWTP Improvements and Rock Run Sewer Interceptor Phase I Improvement Projects for a cost of \$15,000.00. Second by Board Member Nichols and motion passed unanimously.

**ROAD CLOSURE REQUEST- KERCHER ROAD RECONSTRUCTION (JN:2004-0021)**

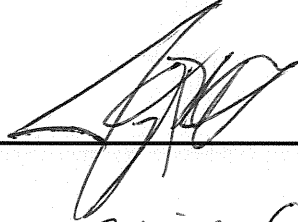
Director of Public Works Dustin Sailor requested Board approval for the road closure of Firethorne Drive and Sourwood Drive at Kercher Road. Memo included in packet.

Board Member Landis moved to approve the closure of Firethorne Drive and Sourwood Drive at Kercher Road starting April 14, 2020 until April 30, 2020. Second by Board Member Nichols and motion passed unanimously.

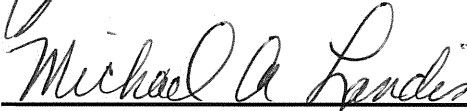
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

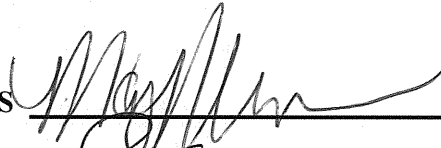
**MAYOR JEREMY STUTSMAN**



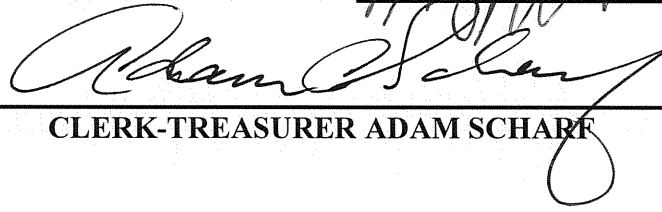
**BOARD MEMBER MICHAEL LANDIS**



**BOARD MEMBER MARY NICHOLS**



**ATTEST**



**CLERK-TREASURER ADAM SCHARF**