

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, SEPTEMBER 20, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on September 20, 2019, at 10:00 a.m. for their weekly Board meeting. Board Member Mike Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Board Member Mitch Day

ABSENT: Mayor Jeremy Stutsman

OTHERS:

Clerk-Treas. Admin Assistants
~~Asst. Brownfield Coordinator~~
~~Central Fleet Manager~~
~~Fire Chief~~
Street Commissioner
~~Human Resources~~
~~Director of Public Works~~
Wastewater Superintendent
Mayor's Admin Assistant

Police Chief
Utilities Office Manager
Contracts & Claims Manager
~~Water & Sewer Superintendent~~
~~City Attorney~~
~~Asst. Street Commissioner~~
Civil Traffic Engineer
~~Brownfield Coordinator~~
Assistant Fire Chief

Asst. Building Commissioner
City Planner
~~Assistant City Planner~~
Legal Compliance Administrator
Communications Coordinator
~~Assistant Police Chief~~
~~Building Inspector~~
Parks Superintendent

Minutes of the meeting of September 9 & 16, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO APPROVE RETAINING WALL REPAIR

Evan Bontrager of 111 East Canal Street requested Board approval to repair his retaining wall of stacked concrete at his residence.

The bottom of the wall is eroding and some sinkage is happening and the plan to shore it up includes putting corrugated steel in front of it to cease erosion on the bottom.

IDEM and DNR approvals have been received. Project started in 2018 and Engineering sent Evan to DNR and IDEM before coming back to Board of Works.

Board Member Day moved to approve the request contingent upon the homeowner working with Dustin Sailor and the Engineering Department. Second by Board Member Landis and motion passed unanimously.

NOTICE ONLY - PATH CLOSURE – WINONA TRAIL

Civil Traffic Engineer Leslie Biek on behalf of AEP to inform the Board of AEP's request to close the Winona Trail approximately 1,955 feet south of the trail's intersection with College Avenue beginning the week of September 23, 2019 and continue for 6-8 weeks.

This places the path's closure between Goshen College and the Gerig Surgical Center. At the Park Board meeting on Monday, September 16, 2019, the Park Board approved the closure.

Because the pedestrian path is well used, the City will be working with AEP, Goshen College and Goshen Hospital to determine if a pedestrian detour can be set up. If one is established, it will be returned to the Board of Works to provide notification of its route.

REQUEST TO APPROVE ROAD CLOSURE (PN: 2011-0052)

Civil Traffic Engineer Leslie Biek on behalf of Walsh & Kelly requested Board approval to close 9th and Jackson for the next phase of the 9th Street Corridor Project.

They would like to start Friday September 20, 2019 at noon and they are expected to be completed by October 11, 2019. They will be completely shutting down the intersection to install a concrete table top intersection. This is where the trail crosses from one side to the other and a table top intersection will make this crossing more visible to the traveling public. The work is expected to take approximately 4 weeks. Local traffic will be permitted in the blocks leading up to the intersection, but there will be a hard closure at the intersection.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE LANE RESTRICTION

Civil Traffic Engineer Leslie Biek on behalf of NIPSCO requested Board approval to restrict eastbound traffic on Lincoln so they can do a gas service connection for The Oasis starting on 9/25/19 and completing work on 9/26/19.

They will be cutting into the roadway for the connection and will be place temporary asphalt in once complete. They will have to come back for the permanent pavement once they can coordinate with their paving crew. Permanent asphalt will be completed this Fall.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RELEASE OF MAINTENANCE BOND (PN: 2015-2046)

Civil Traffic Engineer Leslie Biek requested Board approval for release of maintenance bond Park West 8.

Final inspection of Park West 8 has taken place. The curb & concrete roadway infrastructure have been found to meet City standards and specifications. It is, therefore, recommended that the City of Goshen release the 3-year maintenance bond, which was posted by Benders Construction for curb and concrete roadway in the amount of \$4,000.00.

It was requested the Board of Works and Public Safety approve the release of these bonds and accept this subdivision for permanent maintenance.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – STRAND ASSOCIATES

Civil Traffic Engineer Leslie Biek requested Board approval to enter into an agreement with Strand Associates for professional services regarding US Highway 33 and College Avenue project (JN: 2016-0021) for a fee not to exceed \$10,000.00

INDOT will be reconstructing the intersection of US Hwy 33 and College Avenue in 2020. As part of the improvements, relocation of City utilities is necessary. In developing the work plan for the relocations, it has been deemed most economical for the Utility to combine the utility relocation work with INDOT's construction project. Strand Associates, developing the plans for INDOT, has agreed to incorporate the City's utility relocations into their construction plan set.

For a fee not to exceed fee of \$10,000.00 including an expenses line of \$1,500, Strand Associates can complete the work and meet INDOT's plan submittal deadlines. Goshen Engineering and Utilities has determined this is a reasonable cost of service and is the least expensive cost to cure option for the future utility relocations.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – EUROFINS EATON ANALYTICAL

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Eurofins Eaton Analytical, LLC to provide the water sample analysis and reporting of the water samples collected by the City within 120 days from the sample collections.

United States Environmental Protection Agency (EPA) and Indiana Department of Environmental Management (IDEM) require the City to perform water sampling from the City's wells and distribution system and have the sampling analyzed and reported.

Eurofins Eaton Analytical LLC is an approved company by EPA and IDEM.

The total cost for all work is \$4,720.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – ROBERTS ENVIRONMENTAL SERVICES

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Roberts Environmental Services LLC to provide coordination and oversight of the

removal, transportation and disposal of 4 drums of investigative derived waste at a cost of \$1,900.00

Roberts Environmental Services LLC has been providing waste characterization sampling, excavation oversight and excavation confirmation sampling at the City's North Water Plant at 308 North 5th Street (State Cleanup ID #0000563)

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT

Legal Compliance Administrator Shannon Marks requested Board approval on behalf of the Police Department to extend a conditional offer of employment to Jacob M. Lambright and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary patrol officer.

Jacob must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2019-25 & CONTRACT – BOBCAT OF MICHIANA

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into a contract with Bobcat of Michiana to purchase a new 2019 T650 Bobcat Compact Track Loader with an 80" C/I Heavy Duty Bucket at a purchase cost of \$2,667.00.

Bobcat of Michiana provides an Annual Municipality Trade-in Program that permits the City's Street Department to annually trade in the previous year's purchase for a new T650 Bobcat Compact Track Loader with a 80" C/I Heavy Duty Bucket and pay a purchase cost of the price increase between the 2018 and 2019 pricing plus the pre-delivery inspection and setup cost.

The Board of Public Works and Safety was asked to authorize this special purchase in compliance with I.C. 5-22-10-5 based on:

- (1) There existed a unique opportunity to purchase a new 2019 T650 Bobcat Compact Track Loader with 80" C/I Heavy Duty Bucket at a substantial savings to the Goshen Board of Public Works and Safety.
- (2) The selection of Bobcat of Michiana from which the special purchase is to be made is the offer to the City to annually receive a new T650 Bobcat Compact Track Loader with a 80" C/I Heavy Duty Bucket at a substantial savings compared to the total costs to the City to purchase a new unit and maintain it during its lifespan.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE LANE RESTRICTION

Civil Traffic Engineer Leslie Biek on behalf of NIPSCO requested Board approval to restrict lanes at the intersection of Dierdorff Road and Kercher Road during Wednesday, September 25, 2019 (weather dependent) for the purpose of patching the existing concrete roadway.

NIPSCO performed utility work associated with the Kercher Road project within the intersection and installed temporary pavement and is scheduled to complete the permanent concrete to the roadway.

They will take out a turning lane and redirecting traffic around the workers and no flagger will be present during the work.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN  _____

BOARD MEMBER MITCHELL DAY  _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE