

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, FEBRUARY 18, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on February 18, 2019, at 2 p.m. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mitch Day, Board Member Mike Landis

ABSENT: Mayor Jeremy Stutsman

OTHERS: Clerk-Treasurer Administrative Assistants, Central Fleet Maintenance Manager, Street Commissioner, Director of Public Works, Wastewater Superintendent, Mayor's Administrative Assistant, Police Chief, Utilities Office Manager, Water & Sewer Superintendent, Civil Traffic Engineer, Assistant Building Commissioner, Assistant City Planner, Legal Compliance Administrator, Communications Coordinator, Parks Superintendent

Minutes of the meeting of February 11, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT

Legal Compliance Administrator Shannon Marks requested Board approval on behalf of the Fire Department to extend a conditional offer of employment to Davis W. Lechlitner and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary firefighter. Mr. Lechlitner must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Fire Department.

Mr. Lechlitner currently possesses an Indiana paramedic certification/license. The City will pay Davis a bonus payment of \$7,500 payable in equal amounts over Mr. Lechlitner's first three years of employment. The first payment will be made upon Mr. Lechlitner's first employment anniversary date and satisfactory completion of the probationary period. The second and third payments will each be made on the second and third employment anniversary dates.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT—1438 TIMOTHY DRIVE

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Choice Homes by Shawn Bornman, Inc. for the new residence constructed at 1438 Timothy Drive. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. The owner agrees to complete all remaining work as soon as conditions permit, but no later than June 15, 2019, and has already provided the City with a surety in the amount of Five Thousand Two Hundred Dollars (\$5,200) to insure the timely completion of the remaining work. With the exception of the work to be completed under the agreement, once all Building Code

requirements have been met, and the agreement has been executed by all parties, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT—2908 WEST WILDEN AVENUE

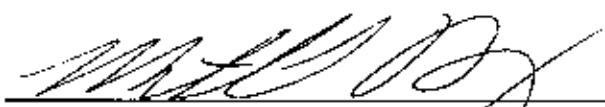
Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Mini Storage Depot at Goshen, LLC and Copperrock Construction for the new facility constructed at 2908 West Wilden Avenue. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. The owner agrees to complete all remaining work as soon as conditions permit, but no later than June 15, 2019, and has already provided the City with a surety in the amount of Thirty-six Thousand Four Hundred Dollars (\$36,400) to insure the timely completion of the remaining work. With the exception of the work to be completed under the agreement, once all Building Code requirements have been met, and the agreement has been executed by all parties, the City will issue a certificate of occupancy for the location.

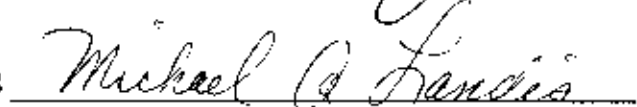
Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____ **ABSENT**

BOARD MEMBER MITCHELL DAY _____ 

BOARD MEMBER MICHAEL A. LANDIS _____ 

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE