

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD, DECEMBER 17, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St. on, December 17, 2018, at 2 p.m. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mitch Day, Board Member Mike Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, Fire Chief, Street Commissioner, Director of Public Works, Waste Water Superintendent, Mayor's Administrative Assistant, Police Chief, Contracts and Claims Manager, Utilities Office Manager, Water & Sewer Superintendent, City Attorney, Civil Traffic Engineer, Assistant City Planner, Legal Compliance Administrator

Minutes of the meeting of December 10, 2018, were presented. On motion of Mayor Stutsman and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO HIRE—NEAL R. WARSTLER PROBATIONARY PATROL OFFICER

Police Chief Jose Miller requested Board approval to hire Neal R. Warstler for the position of probationary patrol officer. Neal has passed all exams and has been approved by both the local and State pension boards. I would like this hiring to be retroactive beginning Monday, December 10, 2018.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO HIRE—TYLER J. HUSER RESERVE PATROL OFFICER

Police Chief Jose Miller requested Board approval to hire Tyler J. Huser for the position of Reserve Patrol Officer. Mr. Huser was previously a full-time sworn police officer with Goshen Police Department. He resigned from the position of Patrol Officer in January of 2017 to pursue a career in the private sector. Mr. Huser has requested the opportunity to work once again for the Goshen Police Department but in a role as a Reserve Patrol Officer. I would like this hiring to be effective today, December 17, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AWARD QUOTE AND AGREEMENTS FOR CHEMICAL PURCHASES
FROM ALEXANDER CHEMICAL, HAVILAND PRODUCTS, KEMIRA WATER
SOLUTIONS (Q18-10-013)**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to award and authorize execution of the contract for chemicals. A detailed tabulation is as follows:

Item 1 –Chlorine

One quote was received. The recommendation to the Board of Public Works and Safety is to award and authorize execution of the contract for the purchase of Chlorine at \$0.404/lb. with Alexander Chemical Corporation, as the lowest responsible and responsive bidder.

Item 2 – Hydrofluosilicic Acid

One quote was received. The recommendation to the Board of Public Works and Safety is to award and authorize execution of the contract for the purchase of Hydrofluosilicic Acid at \$3.97/gal. with Alexander Chemical Corporation, as the lowest responsible and responsive bidder.

Items 3 and Optional Item 6 – Sodium Hypochlorite

Three quotes were received for Item 3 – with Alexander Chemical Corporation having the low bid with a qualifier of minimum 4000 gallon deliver that is not an issue.

Two quotes were received for the mercury free/reduced Item 6 - with Alexander Chemical Corporation having the low bid with a qualifier of minimum 4000 gallon deliver that is not an issue.

The recommendation to the Board of Public Works and Safety is to award and authorize execution of the contract for the purchase of mercury free/reduced Sodium Hypochlorite at \$0.8171/gal. with Alexander Chemical Corporation, as the lowest responsible and responsive bidder.

Item 4 – Sodium Bisulfite

Three quotes were received. The recommendation to the Board of Public Works and Safety is to award and authorize execution of the contract for the purchase of Sodium Bisulfite at \$0.18/lb. with Haviland Products Company, as the lowest responsible and responsive bidder.

Items 5 and Optional Item 7 – Ferric Chloride

Two quotes were received for Item 5 with Kemira Water Solutions, Inc. quoting the lowest price per pound fe (iron).

One quote was received for the mercury free Item 7 from Kemira Water Solutions, Inc.

The recommendation to the Board of Public Works and Safety is to award and authorize execution of the contract for the purchase of mercury reduced/free Ferric Chloride at \$0.695/lb. Fe with Kemira Water Solutions, Inc., as the lowest responsible and responsive bidder.

	Item #1 Chlorine	Item #2 Hydrofluosilicic Acid	Item #3 Sodium Hypochlorite	Item #4 Sodium Bisulfite	Item #5 Ferric Chloride	Item #6 Mercury Free Sodium Hypochlorite	Item # 7 Mercury Free Ferric Chloride
Haviland Products Co.				\$0.18			
PVS Technologies, Inc.					\$0.76		
PVS Nolwood Chemicals, Inc.			\$1.65	\$0.265			
Alexander Chemical Corp	\$0.404	\$3.97	\$0.8171	\$0.199		\$0.8171**	
Rowell Chemical Corp			\$0.887			\$0.887	
Kemira Water Solutions Inc.					\$0.695		\$0.695**

The Board of Public Works and Safety is requested to authorize execution of each of the above contracts for the unit prices quoted for a one year term with optional renewal terms of two additional one year terms under the same terms and conditions.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH RICOH USA FOR UTILITY COPIER

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into an agreement with Ricoh to purchase a new copier plus training and connection for the cost of \$5,330 and wishes to enter into a service contract with Ricoh.

The service agreement is for 60 months at a rate of \$0.0055 per black and white page and \$0.0400 per color page. Toner and drums are covered under the agreement.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH ABONMARCHE CONSULTANTS FOR DESIGN OF CHLORINE INJECTION SYSTEM IN EXISTING PUMP HOUSE

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into an agreement with Abonmarche Consultants, Inc. to design a chlorine injection system to be located in the existing pump house at Bashor Homes. The total cost for the design work is \$4,200 and will be completed three (3) weeks from a notice to proceed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH DIXON ENGINEERING TO WRITE
PAINT SPECS FOR WATER TOWER**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into an agreement with Dixon Engineering, Inc. The City wishes to paint the Sherck water storage tank at 2109 Caragana Ct. and requires Dixon Engineering to write the technical specification for the bid package for the total cost of \$3,000.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT AT 1375 PARK 33
BLVD. WITH PARK 33, LLC**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Park 33, LLC for the construction of a multi-family residential building on Park 33, LLC's real estate at 1375 Park 33 Blvd., Building 1200, Goshen, Indiana. The construction project is substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site, install the final 1.5" asphalt layer, final restoration of the south retention basin, install all required parking lot striping for parking spaces, adjust the sanitary structure located west of the entrance and on the south side of Fairfield Avenue, and plant all required landscaping). Once all building code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of one hundred thirty seven thousand dollars (\$137,000) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CONFLICT OF INTEREST DISCLOSURE STATEMENT
FOR STORM DRAIN ART PROJECT (JN: 2018-0019)**

Jason Kauffman Representative of My Community My Water (MCMW) for the 2019 Storm Drain Art project requested Board approval of a Uniform Conflict of Interest Disclosure Statement. One of the partners of MCMW is married to Dustin Sailor Director of Public Works and in order to comply with State and Local regulations this Conflict of Interest Disclosure Statement must be finalized first. The Storm Drain Art project will be similar to the Storm Drain Art project that occurred in 2016 where eight (8) storm drains were painted near downtown Goshen.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE NORTH WATER PLANT STANDBY GENERATOR—308 N. 5TH ST. CHANGE ORDER NUMBER 1 (JN: 2015-0019)

Director of Public Works Dustin Sailor requested Board approval for a change order for the North Water Plant Standby Generator. Due to circumstances outside the contractor's control, the noted project had a delayed award, delayed review of shop drawings and delays due to the environmental investigation of the soils in the location where the generator will be placed. The project issues have been resolved, and the generator is scheduled for delivery within the next couple of weeks. The change order amount is for \$66,630.25 and increases the project contract from \$430,489.40 to \$497,119.65. This change in contract price represents a 15.48 percent change. Due to the project delays, this change order also resets the project completion date to Friday, May 31, 2019, which will allow asphalt pavement to be replaced.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

ANNOUNCEMENT—BOARD OF PUBLIC WORKS & SAFETY AND STORMWATER DECEMBER 24, 2018 MEETING RESCHEDULED

Mayor Stutsman announced the next Board of Public Works & Safety and Stormwater meeting is being rescheduled from Monday, December 24, to Friday, December 21 due to the Christmas Eve holiday. The meeting will be held at 11 a.m. in the Council Chambers, Police and Court Building, 111 E. Jefferson St.

REQUEST TO APPROVE LYLE BONTRAGER TO RETIREMENT FROM FIRE DEPARTMENT

Fire Chief Dan Sink requested Board approval of Lyle Bontrager to retire from the fire department effective January 30, 2019.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE EAST KERCHER ROAD RESTRICTION

Civil Traffic Engineer Leslie Biek requested Board approval for NIPSCO of a lane closure on the eastbound lane of East Kercher Road near the address of 2424 E. Kercher Rd. for the delivery of pipes for utility relocation in advance of the Kercher Phase 2 project on December 18, 2018, flaggers will be used as needed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

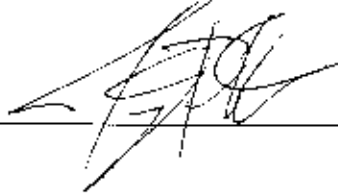
ANNOUNCEMENT OF CHRISTMAS TREE PICKUP PROGRAM SCHEDULE

Street Commissioner David Gibbs announced Christmas tree pickup will be from January 2, 2019, thru February 1, 2019.

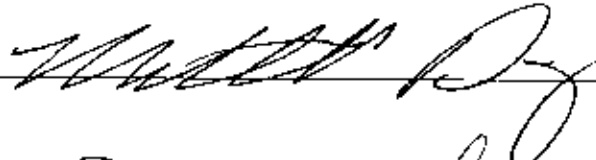
There being no further business Mayor Stutsman moved to process claims and then to adjourn.
Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



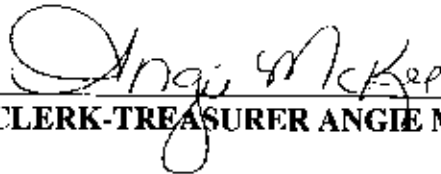
BOARD MEMBER MITCHELL DAY



BOARD MEMBER MICHAEL A. LANDIS



ATTEST



CLERK-TREASURER ANGIE MCKEE