

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD, SEPTEMBER 10, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, September 10, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Central Fleet Maintenance Manager, Police Chief, Assistant Fire Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Communications Coordinator.

Minutes of the meeting of September 4, 2018 were presented. On motion of Board Member Day and second by Mayor Stutsman, the minutes were approved with one change on adjournment.

REQUEST TO APPROVE POLICE PROMOTION—J.A. ELLISON

Police Chief Jose Miller requested Board approval to promote Jared A. Ellison from Probationary Patrol Officer to Patrol Officer effective Wednesday, September 11, 2018. Officer Ellison is an asset to the Goshen Police Department and has completed his twelve (12) month probationary period.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Officer Ellison was sworn in by Mayor Stutsman.

**REQUEST TO OPEN BIDS – SOUTH 3RD STREET IMPROVEMENTS
(JN: 2017-0014)**

Mayor Stutsman opened the following bids:

Reith Riley Construction	\$224,715.40
Walsh & Kelly	\$180,756.65

Mayor Stutsman moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS – 2018 PAVING (JN: 2018-0002)

Mayor Stutsman opened the following bids:

Reith Riley Construction	\$503,477.73
Walsh & Kelly	\$545,129.50

Mayor Stutsman moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ELECTRICAL LICENSE – MATTHEW L. DERMOTT

Assistant Building Commissioner Myron Grise requested Board approval for an electrical license for Matthew L. Dermott of Dermott Services, located at 23634 Walnut Street, Elkhart, Indiana 46516. He has met the requirement for a City of Goshen Electrical license. He received a score of 76% on the Prometric Master Electrical exam taken on July 9, 2018 in Elkhart, Indiana.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE MECHANICAL LICENSE – GARY A. MARTIN

Assistant Building Commissioner Myron Grise requested Board approval for a mechanical license for Gary A. Martin of Gary A. Martin of Crist, Inc., located at 68489 CR 13, Nappanee, Indiana 46550. He has met the requirement for a City of Goshen Mechanical license. He received a score of 79% on the Prometric Limited Mechanical Contractor Examination given by the City of Elkhart on July 24, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—GREENE ROAD

Water and Sewer Superintendent Kent Holdren requested Board approval to close Greene Road between Bashor Road and Clinton Street to thru traffic, for four (4) days, starting 7:00 am Tuesday, September 11, 2018 and reopening for traffic for the weekend, weather permitting, for the installation of a water tap and sewer lateral to the property located at 405 North Green Road.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—CARTER ROAD
(JN: 2014-0046)

Director of Public Works Dustin Sailor requested Board approval to close Carter Road between 214 Carter Road and 216 Carter Road. The purpose of the closure is for Michiana Tree Works to remove a large Sycamore tree prior to a drainage project along Carter Road. The closure will begin Wednesday, September 12, 2018, and will open by the end of the day.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE REVISED PAVEMENT MANAGEMENT PLAN—
(JN: 2018-0004)

Director of Public Works Dustin Sailor requested Board approval for the revised Pavement Management Plan for 2018. The City will send the approved pavement management plan to LTAP for review. This will fulfill a requirement for the CCMG application due at the end of September.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN – GENESIS PRODUCTS
BUILDING ADDITION (JN: 2007-2076)

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for Genesis Products Building Addition. The developer of Genesis Products Building Addition located at 2515 Industrial Drive received an accepted Post-Construction Stormwater Management Plan on December 19, 2016. Afterwards, changes were made to the project that affected the existing post-construction plan and required an amendment to be submitted. Thus, Genesis Products, has submitted a sufficiently amended post-construction plan that is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management.”

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN – KEYSTONE RV PDI
BUILDING (JN: 2018-2004)

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for Keystone RV PDI Building. The developer of Keystone RV PDI Building, affecting one (1) or more acres of land, has submitted a post-construction plan that is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management.”

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST CONSTRUCTION PLAN – AMENDMENT #1 NEW FACILITY – G & C FACILITIES – 1905 ARDMORE COURT (JN: 2017-2018)

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for New Facility – G & C Properties. The developer of New Facility – G & C Properties, affecting one (1) or more acres of land, has submitted a post-construction plan amendment for changes made to the project since the initial post-construction plan was accepted on October 2, 2017. The post-construction plan amendment is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management.”

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

U.S. EPA AGREEMENT OF PROPERTY ACCESS

Water and Sewer Superintendent Kent Holdren requested Board approval for a Consent of Access to Property Agreement. The Water and Sewer Department will be working with the EPA and IDEM with installing monitoring wells. The U.S. EPA is requesting the Board sign a Consent of Access to Property Agreement for the following locations: Municipal wells at 308 N. 5th Street and real property owned by the City of Goshen including areas commonly known as right-of-way areas outlined in the map provided to the Board.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

TEMPORARY CLOSURE OF COTTAGE AVENUE FROM LINCOLN AVENUE TO BRIDGE STREET

Water and Sewer Superintendent Kent Holdren requested Board approval for closure of Cottage Avenue. The Water and Sewer Department will be working with the EPA and IDEM with installing monitoring wells. The work will require having a drilling rig that will take up the entire road. For the safety of work crews and traffic, the Water and Sewer Department is requesting permission to close Cottage Avenue between Lincoln Avenue and Bridge Street to thru traffic from 7:00 AM on Monday, September 17, 2018, to 12:00 PM on Tuesday, September 18, 2018.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO AWARD BIDS—2018 PAVEMENT MANAGEMENT PLAN (JN: 2018-0004)

Civil Traffic Engineer Leslie Biek requested Board approval to award a bid. On September 10, 2018, the Board of Public Works and Safety opened quotes for the 2018 Paving Management Plan project. It is recommended that the Board of Public Works and Safety award the contract to Rieth-Riley Construction as the lowest responsible and responsive bidder.

The total contract price for the project is \$503,477.73.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

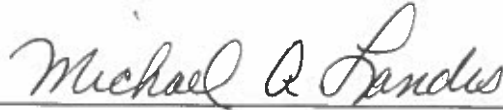
BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



BOARD MEMBER MITCHELL DAY

BOARD MEMBER MICHAEL A. LANDIS



ATTEST

CLERK-TREASURER ANGIE MCKEE

