

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD, AUGUST 13, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, August 13, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Stutsman, Board Member Day, Board Member Landis

**ABSENT:**

**OTHERS:** Clerk-Treasurer Administrative Assistants, City Attorney, City Planning and Zoning Administrator, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Communications Coordinator.

Minutes of the meeting of August 6, 2018 were not presented. They will be presented for Board approval on August 20, 2018.

**REQUEST TO OPEN BIDS – COUNTY ROAD 40 SEWER UTILITY EXTENSION  
PROJECT NO. 2017-0011**

Mayor Stutsman opened the following bids:

NIBLOCK	\$782,919.75
HRP Construction	\$1,490,523.00
Reith Riley Construction	\$1,313,000.00
Selge Construction	\$986,783.95

Mayor Stutsman moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS – 2018 MILLING PROJECT NO. 2018-0002**

No bids were turned in for this project.

**REQUEST TO OPEN BIDS – DICKERSON LANDING PHASE VI PROJECT NO.  
2014-0046**

Mayor Stutsman opened the following bids:

Reith Riley Construction	\$234,930.00
Walsh & Kelly	\$237,410.00

Mayor Stutsman moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE PROMOTION—S. PRIEM**

Police Chief Jose Miller requested Board approval to promote Officer Stephen M. Priem from the position of Patrol Officer to the rank of Detective. Officer Priem received the highest score for the testing of this position. Officer Priem has worked on the police department for over thirty-three (33) years and has demonstrated he will continue to be an asset for this department and for the investigations division.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE PROMOTION—J. SCOTT**

Police Chief Jose Miller requested Board approval to promote Justin L. Scott from the position of Probationary Patrol Officer to the rank of Patrol Officer, retroactive to August 7, 2018. Officer Justin Scott is an asset to the Goshen Police Department and has completed his twelve (12) month probationary period effective August 7.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE SEWER RELIEF—1100 N. CHICAGO AVE.**

Agenda item was not discussed.

**REQUEST TO APPROVE SIDEWALK VARIANCE – TULIP BLVD THE GARDENS**

Tim Saylor of Innovative Communities requested Board approval for sidewalk variance. The landowner is seeking to subdivide the remaining vacant land into 3 residential lots instead of constructing more multi-family condominiums. The City of Goshen now has an ordinance that requires 5' wide sidewalks instead of 4' wide sidewalks which exist throughout the rest of the subdivision. Tim Saylor requested a variance from the Board of Works to allow the remaining 3 lots to install 4' sidewalks to match the existing ones at both ends.

Civil Traffic Engineer Leslie Biek stated Engineering is supportive of the variance.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE MECHANICAL LICENSE – T. REIS**

Assistant Building Commissioner Myron Grise requested Board approval for a mechanical license Timothy Reis of Manweb Services, Inc. d/b/a Freije RSC Engineered Solutions, located at 11800 Exit Five Parkway, Suite 106, Fishers, Indiana, 46037 has met the requirements for a City of Goshen Mechanical license.

Mr. Reis achieved a passing score of 81% on the Prometric Master Limited Air Conditioning examination taken on April 4, 2012 in Elkhart, Indiana.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO DISPOSE OF UNPAID FINAL UTILITY ACCOUNTS**

Utilities Billing Office Manager Kelly Saenz requested Board approval to move unpaid final utility accounts from active to Collection, Sewer Liens and Write-Off's. The original amount of unpaid Water/Sewer accounts for this period was \$8,370.99. Collection letters were sent out and payments of \$2,504.04 have been collected. The uncollected amount equals \$5,866.95.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO DECLARE AS SURPLUS AND APPROVAL OF DISPOSAL SURPLUS PROPERTY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare as and dispose of the following items in accordance with Indiana Code § 5-22-22:

1 office chair  
1 wood printer stand  
2005 Spaulding 4 TP Hot Patcher – Serial #T4P053105327  
2001 Bomag Roller – Serial #101170515708  
2009 Chevrolet Impala – VIN #2G1WS57M591302596

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE—DIERDORFF ROAD**

Director of Public Works Dustin Sailor appearing on behalf of NIPSCO requested Board approval for a temporary road closure on Dierdorff Road, south of Keystone Drive. NIPSCO requests permission to close Dierdorff Road directly south of the round-about at Keystone Drive. They will have two crews working to discover the location of a gas main leak. Work will start tomorrow, Tuesday, August 14<sup>th</sup>. They anticipate it to be closed for one day, but may require closure on Wednesday also if something larger than they anticipated is found.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN – 3420 & 3432 CORRIE DR.,  
KEYSTONE RV BUILDING D (AMENDMENT #2) (JN: 2018-2027)**

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for Keystone RV Facility Expansion Building D. The developer of Keystone RV Facility Expansion Building D, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management." The initial post-construction plan was approved on December 19, 2016, and Amendment #1 was approved on July 24, 2017, for Building C.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN – GOSHEN MIDDLE  
SCHOOL PARKING LOT EXPANSION (JN: 2014-2048)**

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for the developer of Goshen Middle School Parking Lot Expansion has submitted a sufficient post-construction plan amendment that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management." The original post-construction plan was accepted by the Stormwater Board on January 25, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN – GOSHEN HEALTH  
NEUROSCIENCES BUILDING – 2832 ELKHART ROAD (JN: 2017-2004)**

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for the developer of Goshen Health Neurosciences Building, affecting one (1) or more acres of land, submitted a sufficient post-construction plan amendment (#2) that was accepted on March 20, 2017. Since that time the project changed and an amended post-construction plan was submitted. The amended post-construction plan is compliant with Ordinance 4329, "Uniform Requirement for Post-Construction Stormwater Management." The original post-construction plan was approved on June 27, 2016, for the Goshen Health Family Care and Urgent Care Facility.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN – MINI STORAGE DEPOT  
AT GOSHEN (JN2017-2040)**

Director of Public Works Dustin Sailor requested Board approval for the Post Construction Plan for the developer of the Mini Storage Depot at Goshen project, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENT—2018 TRICK-OR-TREATING HOURS**

Mayor Stutsman announced that the recommended Trick-or-Treating hours for 2018 would be from 5:30 p.m. until 8:00 p.m. on Wednesday, October 31<sup>st</sup>. These are the same hours as the last two years.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY**  \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS**  \_\_\_\_\_

**ATTEST**  \_\_\_\_\_

**CLERK-TREASURER ANGIE MCKEE**