

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD JULY 23, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Stutsman, Board Member Day, Board Member Landis

**ABSENT:**

**OTHERS:** Clerk-Treasurer Administrative Assistants, City Attorney, City Planning and Zoning Administrator, Fire Chief, Police Chief, Assistant Building Commissioner, Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of 7/16/2018 were not ready for approval and will be presented at the 7/30/2018 Board of Works meeting.

**REQUEST TO OPEN BIDS – AMBULANCE PURCHASE B18-06-005**

Mayor Stutsman opened the following bids:

Company	Ambulance	Bench	Counter Top	Lighting	Factory Trips
Crossroads Ambulance Middlebury	\$288,864.00	\$4,900.00	Included	\$2,300.00	\$3,250
Horton Ambulance Mishawaka	\$262,771.00	N/C	\$250.00	\$550.00	N/C

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS – PURCHASE OF 2 DUMP TRUCK B18-06-008**

Mayor Stutsman opened the following bids:

Company	Single Axle	Tandem Axle			
Truck Centers, Inc. South Bend	\$174,679.00	\$191,375.00			
Selking International Trucks South Bend	\$177,037.31	\$194,276.63			

Trans Chicago Truck Group, Gary	\$182,410.00	\$203,942.00			
Whiteford Kenworth, South Bend	\$182,973.00	\$208,940.00			

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO AWARD BID – DEMOLITION PROJECT AT 105 & 107 W. WILKINSON ST.**

Contracts and Claims Manager Keitha Windsor requested Board approval to award a bid for the demolition project at 105 & 107 W. Wilkinson St. On July 16, 2018 the Board of Public Works and Safety opened one quote for the above referenced project:

Jerry Reed Excavating LLC \$17,000

It is recommended that the Board of Public Works and Safety award the contract to Jerry Reed Excavating LLC as the lowest responsible and responsive bidder for a total contract price of \$17,000.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE PROMOTION – H.W. HUBBARD**

Chief of Police Jose Miller requested Board approval to promote Howard William (Bill) Hubbard from the rank of Detective to the rank of Division Chief of Patrol effective July 23, 2018. Bill has been an officer on Goshen Police Department for nearly nineteen (19) years. He has served as a Lieutenant on Patrol and as a Detective in investigations.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO TEMPORARILY CLOSE RIGHT-OF-WAY – BETTER WORLD BOOKS**

Rick Neubert of Better World Books requested Board approval to close a portion of the parking lot behind the store located at 215 S. Main for their annual "Box Sale." Better World Books will hold their annual sale on Saturday, August 11 between the hours of 6:00 AM and 4:00 PM and they will be erecting a tent in the parking lot to shield customers from direct sunlight. Surrounding businesses have been contacted and no issues were reported.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO TEMPORARILY CLOSE RIGHT-OF-WAY – HISTORIC SOUTHSIDE NEIGHBORHOOD ASSOCIATION**

Ben Beyeler of the Historic Southside Neighborhood Association requested Board approval to close the 300 block of East Pearl Street (between 6<sup>th</sup> and 7<sup>th</sup>) for a neighborhood picnic. The annual picnic will be held on August 11<sup>th</sup> from 4 PM to 9 PM.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT - 50/50 SIDEWALK PROGRAM – LINDA PETERS (PN:2018-0001)**

Director of Public Works Dustin Sailor requested Board approval to enter in a 50/50 Sidewalk Program Agreement with Linda Peters. Real estate is located at 811 S. 7<sup>th</sup> Street. City's contractor has provided a written estimate of \$8,440.00 to complete all work under the program. Owner agrees to pay City an amount of \$3,380.00 for work completed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO SOLICIT BIDS – NOBLE COURT RECONSTRUCTION (PN:2014-0046)**

Director of Public Works Dustin Sailor requested Board approval to advertise the Dickerson Landing Phase VI-Noble Court Reconstruction project. This project involves the reconstruction of Noble Court, the underground infrastructure from Wilkinson Street north to the railroad tracks, and the repaving on the north/south and east/west alleys between Noble Court and Second Street.

Advertisement for the request for bids will be published in the local newspaper on Friday, July 27, 2018 and Friday, August 3, 2018, with bids to be opened at the Board of Public Works and Safety meeting on August 13, 2018. An award recommendation will then be provided to the Board of Public Works and Safety on August 20, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST FOR BRIDGE CLOSURE – INDIANA AVENUE**

Director of Public Works Dustin Sailor requested on behalf of Beer & Slabaugh to close the bridge carrying Indiana Avenue over the Elkhart River for three days August 1-3 in order to preform maintenance work. The maintenance work consists of re-welding the steel deck grate to the truss structure.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE ELECTRICAL LICENSE – S.A. LOWDER**

Assistant Building Commissioner Myron Grise requested Board approval for an electrical license. Scott A. Lowder of Alliance Electric of Michigan Inc. located at 679 Chicago Road, Coldwater, Michigan, 49036 has met the requirements for a City of Goshen Electrical license. He achieved a score of 87% on the Master Electrician Exam taken on December 11, 2003 in Lansing, Michigan.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2018-21**

City Attorney Larry Barks requested Board approval for Resolution 2018-21 entitled “APPROVING LACASA’S USE OF THE SIDEWALK FUNDING ASSISTANCE PROGRAM.” The Goshen Board of Public Works and Safety has established a Sidewalk Funding Assistance Program (Sidewalk Program) that provides the City will pay one-half of the cost of constructing new sidewalks for property owners in residential areas under certain conditions.

WHEREAS LaCasa is proposing to develop low and moderate income housing on real estate on the south side of Middlebury Street in the 700-block.

WHEREAS LaCasa is applying for a reservation of low income housing tax credits for IHCD in the 2018 funding round. If LaCasa receives the tax credits in an amount sufficient to proceed with the project essentially as proposed, City will permit sidewalks to be built in the City’s right-of-way along Middlebury Street and along City right-of-way within the residential development using the City’s 50/50 Sidewalk Program.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Board of Public Works and Safety approves the use of the City’s 50/50 Sidewalk Program to fund sidewalk construction along Middlebury Street and along City right-of-way in the residential development depicted in Exhibit A attached to this Resolution, provided the sidewalk construction occurs before November 30, 2020.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**RECOMMENDATION OF ADDITIONAL INCENTIVES – LA CASA OF GOSHEN THE OAKS SUBDIVISION**

Mayor Jeremy Stutsman brought before the Board a recommendation to provide additional incentives for LaCasa of Goshen The Oaks Subdivision (34 units off of Middlebury Street) Scattered site single-family homes (six) for lease purchase.

LaCasa is applying for the 2018 Rental Housing Tax Credits (RHTC), due at the end of July. In addition to financial support that LaCasa has already secured from Elkhart County Community Foundation and NeighborWorks America, the City Administration has worked with LaCasa to enhance their project while providing incentives to equal the required leveraged capital to meet

the RHTC requirements – a small portion of the overall \$9.7 million low-income housing project.

The City Council has already approved a resolution to participate, including:

Property Tax Abatement	\$ 96,000
Tap Fee Waiver	\$ 67,400
Redevelopment Commission has approved:	
Building lots (five) donated	\$ 49,000

As additional capital to use toward the needed level, Mayor Stutsman recommends that Board of Works approve the additional donation of:

Sidewalks adjacent to the rights-of-way, Including driveway approaches Street Trees not to exceed:	\$ 116,622
 Total City/Utility participation	 \$ 329,011

LaCasa will still need to find \$31,400 to cover the amount of leveraged capital the RHTC application requires to reach the amount needed to secure 2.5 points toward the application.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

MAYOR JEREMY STUTSMAN

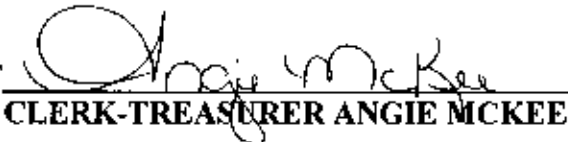


BOARD MEMBER MITCHELL DAY

BOARD MEMBER MICHAEL A. LANDIS



ATTEST

  
CLERK-TREASURER ANGIE MCKEE