

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD JUNE 4, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 4, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Communications Coordinator.

Minutes of the meeting of May 29, 2018 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO OPEN BIDS—SURPLUS PROPERTY

Mayor Stutsman opened the following bid:

Rick Kauffman	Band Saw	\$40.00
	EKG Cardiac Monitor	\$1.00
	Red Thermal Imaging Camera	\$1.00
	Yellow Thermal Imaging Camera	\$1.00
	Calculator	\$1.00
	Portable Outdoor Fridge	\$1.00
	Diamond Plate Toolbox	\$1.00
	Pull-out Tray-Chevy Truck	\$1.00
	Cap-Chevy Truck	\$1.00
	Flag Pole	\$1.00

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO AWARD BID—2018 SIDEWALK 50/50 PROGRAM JN: 2018-0001

Director of Public Works Dustin Sailor requested Board approval to award a bid for the 2018 Sidewalk 50/50 Program. On May 29, 2018, the Board of Public Works and Safety opened two quotes for the above referenced project:

Rieth-Riley Construction	\$143,900.00
--------------------------	--------------

Premium Construction \$151,250.00

The Engineering Department is requesting the Board of Public Works and Safety to award the contract to Rieth-Riley Construction, with the lowest bid of \$143,900.00. Please note that for the 50/50 program, the City will be responsible for 50% of this cost, as the participants will pay the other 50%.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE LOCAL ROADWAY DESIGNATION—US HIGHWAY 33
REALIGNMENT JN: 2011-0041**

Director of Public Works Dustin Sailor requested Board approval for a local roadway designation. The realignment of US Highway 33 traffic north and east of downtown should be completed the week of June 4, 2018. Elkhart County Dispatch has inquired with the City what the roadway will be called locally. Upon investigation the local route designation is determined by the Board of Works and Safety.

In cooperation with Rhonda Yoder in the Goshen Planning and Zoning Department, staff recommends the local street designation for US Highway 33, between Main Street and Fifth Street, remain Pike Street. Staff further recommends the local street designation for US Highway 33, between Fifth Street and Madison Street, be set as Lincolnway East. The starting and terminus points for these street name designations will avoid any address changes for properties along the roadway.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE INDOT CHANGE ORDER NO. 28—US HIGHWAY 33
REALIGNMENT JN: 2011-0041**

Director of Public Works Dustin Sailor requested Board approval for INDOT Change Order No. 28 for the US Highway 33 realignment project. While reconstructing the sanitary manhole at the intersection of Main Street and Pike Street, the contractor found the existing sanitary manhole was part of an underground chamber. The change in field condition from what the plans showed required the contractor to modify the proposed structure so that it would work with the bottom of the existing chamber. The additional work to modify the existing chamber and modify the new structure cost the contractor an additional \$4,889.97 in equipment, labor, materials, and profit.

The Engineering Department has reviewed the contractor's backup documentation and recommends the Board approve the change order request in the amount of \$4,889.97. As part of the approval, please authorize the Mayor to sign the change order.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ANNUAL SUMMER SEWER BREAK

Utilities Billing Office Manager Kelly Saenz requested Board approval for the annual summer sewer request on behalf of Brookside Manor, Roxbury Park, and Creekside Estates in accordance with Goshen City Code 5.3.4.4. The above mentioned communities have filed their written request(s) with the Goshen Utilities Billing Office and each request maintains the reduced rates will be passed on to the residents of their communities.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT AMENDMENT—YARDSHARK

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement amendment. On April 16, 2018, the Board of Public Works and Safety and Redevelopment Commission awarded a contract for lawn mowing services to Colin Avila, d/b/a Yardshark. The City wishes to ass an additional section of property for the lump sum cost of \$1,000.00 for the 2018 season.

Mayor Stutsman moved to table the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT AMENDMENT—ROBERTS ENVIRONMENTAL SERVICES, LLC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement amendment. The City contracted with Roberts Environmental Services, LLC to monitor ground water at the City's North Water Plant at the request of IDEM who has now requested an additional year of monitoring and reporting. Roberts Environmental Services, LLC agrees to provide the monitoring and reporting at the same compensation rates not to exceed \$9,900.00 for a total contract price not to exceed \$19,800.00. Work on the project shall be completed by April 30, 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE MOVING TRAILER

Mayor Stutsman requested Board approval on behalf of the Cole Family to allow a parking trailer to be placed at 1409 South Eighth Street on July 16, 2018 for a maximum of three days to allow the Cole Family to relocate to Goshen from California.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PROCLAMATION

WHEREAS, for more than a century, the bicycle has been an important part of the lives of most Americans; and

WHEREAS, today, millions of Americans engage in bicycling as an environmentally sound form of transportation, and excellent form of fitness, and a quality family activity; and
WHEREAS, the education of cyclists and motorists as to the proper and safe operation of bicycles is important to endure the safety and comfort of all users; and
WHEREAS, the League of American Bicyclists, along with independent cyclists throughout Indiana, is promoting greater public awareness of bicycle operation and safety education in an effort to reduce accidents, injuries, and fatalities; and
WHEREAS, in 2011 Goshen was designated a Bicycle Friendly Community by the League of American Bicyclists;
NOW, THEREFORE, I, Jeremy P. Stutsman, Mayor of the City of Goshen, do hereby proclaim the week of June 4-8, 2018 as

Bicycle to Work Week

In the Maple City, and ask all citizens to consider bicycling to work, especially during this celebratory week, and for all transportation system users to use extra caution when encountering cyclists on the roadways.

REQUEST TO APPROVE INSTALLATION OF AIR CONDITIONER—LOS PRIMOS MEXICAN GRILL

Los Primos Mexican Grill owner Marilu Lopez contacted the Board to request approval to install an air conditioner in the City right-of-way. Ms. Lopez was not present to the meeting. Due to conflicting information and the fact that there was no one present on behalf of Los Primos Mexican Grill, Mayor Stutsman requested to postpone the request until the Building Department has the opportunity to investigate the request.

Mayor Stutsman moved to postpone the request. Second by Board Member Landis and motion passed unanimously.

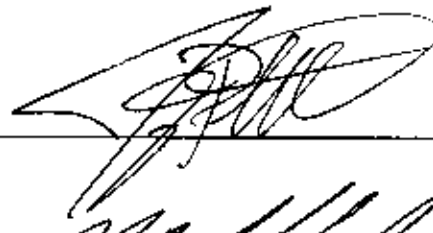
PRIVILEGE OF THE FLOOR

Civil Traffic Engineer Leslie Biek submitted the "BRIDGE INSPECTION REPORT FOR THE CITY OF GOSHEN, INDIANA, 2018" for the Board's review. A copy of the report is available at the Clerk-Treasurer's Office.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



BOARD MEMBER MITCHELL DAY



BOARD MEMBER MICHAEL A. LANDIS

Michael A Landis

ATTEST

Angie McKee

CLERK-TREASURER (ANGIE MCKEE)